



Athletic Field Rental GENERAL POLICIES

Athletic fields are operated for the recreational needs of the people of Wilmington and New Hanover County, and are provided as a venue for softball and baseball. Godwin Stadium is the home field of New Hanover High School Softball and Buck Hardee Field is the home of New Hanover High School and Post 10 baseball. First scheduling rights belong to New Hanover High School and Post 10, and other rentals will be at the discretion of the City of Wilmington Athletics Division staff with consideration of the NHHS athletics schedule.

Robert Strange Park (location of the Martin Luther King Center) is the home of Williston Middle School Baseball and Softball. Rentals will be at the discretion of the City of Wilmington Athletics Division staff with consideration of the Williston Middle School athletics schedule.

Scheduling for other programs and events will be handled in the following manner: Any activity that may cause damage to the facility or any part thereof, in the opinion of the staff of the City of Wilmington's Community Services Department, will be prohibited. Because the facility is first and foremost an athletic venue, protection of the fields and maintenance of the turf may preclude events and activities from taking place that could put the turf at risk for damage. The user will assume responsibility for all damages to the facility, will be liable to the City of Wilmington for damages and will be required to repair or replace said damage in a cash amount equivalent to the loss or damage.

In determining approval of an application to use the complex or any part of the complex, the following criteria will be taken into consideration:

- Nature and character of the proposed event
- Character and financial condition of the applicant (the City shall reserve the right to request financial statements and references.)
- Demonstrated ability of the applicant to properly manage the proposed event
- Potential damage to the facility

Scheduling Policies

Priority will be given to the scheduling needs of the City of Wilmington and to New Hanover High School, Williston Middle School, and Post 10. "Major Events" are defined as reservations that last more than 4 hours and/or include participation or attendance by 100 or more people. "General Events" are those that are 4 hours or less, with less than 100 people in attendance. Any reservation request that occurs after the defined submittal dates will be considered based on availability. The City of Wilmington shall have full scheduling authority.

| Event Type | Event Dates | Application Submittal Dates |
|-------------------------------|-----------------------|-----------------------------|
| Weekend/Major Events | January 1-December 31 | September 1-15 |
| General/Non-Tournament | January 1-June 30 | October 1-15 |
| Weekend/Major Events | July 1-June 30 | March 1-15 |
| General/Non-Tournament | July 1-December 31 | April 1-15 |

All activities and expenses related to the operation of an event are the responsibility of the event sponsor.

Security

Security shall be the responsibility of the user. Acceptable security personnel include the Wilmington Police Department, New Hanover County Sheriff Deputies or private security firms approved by the City of Wilmington.

Concessions

Organizations may apply for a permit to establish an area for novelty merchandise sales. Organizations may not sell merchandise, food, or drinks on public City property without a permit. The City of Wilmington retains all rights to concessions and alcohol sales unless written permission is granted to the user (at Olsen Park and Legion Stadium).

Entrance Fees

The user may charge an admission fee to his/her event. The user is entitled to 100% of the admissions fees collected. However, the general public must be allowed free access to public areas, including concession stands, rest room facilities, parking lot, playground areas, and picnic facilities. This applies to every facility except Legion Stadium, where free access by the general public is not required.

Broadcast Rights

The user shall have the privilege to grant television and radio broadcast rights for its games. The City shall be notified at least 10 days in advance of any grant of radio and television broadcast rights. The user will be responsible for any and all costs incurred to provide radio/television coverage. The user will repair any damage that may result from radio/television coverage.

Parking

The user is prohibited from charging a parking fee. Vehicles are not allowed off the marked parking areas without permission of the park staff. Parking/traffic plan must be submitted if applicable at the discretion of Athletics Division staff.

Cancellation of an event

Cancellations may be made up to ten (10) calendar days prior to the event for a full refund of the deposit/fee. Cancellations made less than ten (10) calendar days prior to the event will forfeit deposit. If an event is cancelled by the City due to inclement weather or other natural disaster, a date mutually agreed upon between the City and user will be scheduled for the event at no additional charge. If no mutually agreed upon date can be reached, the City will refund to the user all monies paid by user, after deducting any out-of-pocket expenses.

In the event of a cancellation, it will be the responsibility of the user to make all necessary arrangements to notify the public of the details of the cancellation, including contacting the media. Refunds shall be the responsibility of the user.

Insurance

All events will require the user to provide a certificate of liability insurance of one million (\$1,000,000) dollars listing the City of Wilmington as additionally insured. The City reserves the right to augment the amount depending upon the nature of the event. Certificate of insurance must be provided within two weeks of the date of application and at least two weeks prior to event date.

Prohibited Equipment

The use of any electrical, mechanical, or structural equipment not furnished by the City of Wilmington is prohibited unless specifically approved by the Athletics Supervisor. Driving of any vehicle onto any of the fields is prohibited unless approved by the Athletics Supervisor.

Clean-up

Unless otherwise specified in the user's application, clean up of all trash generated by the use of the facility will be the responsibility of the user. Failure to complete all clean-up activities in a timely manner will result in the forfeiture of future rental considerations by the user or representative of the user.

Field and Turf Management

Management of the turf on athletic fields is of critical importance to the quality and sustainability of the facility. This is applicable during the entire year, including "off-seasons". Baseball/softball fields are closed annually during the months of December, January, and February. The City bears a responsibility to its taxpayers that this asset is properly managed. Therefore, consideration of the quality and well-being of the turf is paramount when deliberating the suitability of hosting any event. When applications are received for such an event, City staff will review and discuss the request, and come to a decision about what can be accommodated. Applications to use the facility during the "growing season," typically early spring through early summer, may be particularly affected by this consideration.

Under no circumstances is the user authorized to perform any type of field maintenance without the permission of the staff of the City of Wilmington.

Advertising

The user will have the rights to banner advertising at City facilities during its use of the field or fields. Permanently affixed advertising is prohibited. Advertising will be permitted in areas adjacent to the fields, with prior approval by the City staff. All banner/sign fasteners must be approved City staff. The City shall reserve the right to disapprove the use of banners/signs considered objectionable. Advertising on the playing surface is prohibited unless approved by the City's Community Services Department.

Miscellaneous Regulations

1. No fireworks are permitted at City facilities without written consent.
2. Consumption of alcohol anywhere within the entire confines of the Olsen Park, Robert Strange Park, Maides Park, and Godwin Stadium is prohibited without prior written approval of the City staff.
3. The City's Facility Manager or an authorized representative shall have the authority to remove any person from the property for violating any regulations in this document, or other City laws, or for any behavior threatening the facility, its staff or other guests.
4. The user shall only have use of the space for which an application was submitted and approved. Unauthorized use of any facilities on the complex grounds for which authorization was not specified and which are not permissible to the general public may result in immediate suspension of the use of the facility.
5. The user shall indemnify and hold the City of Wilmington and New Hanover County harmless from any liability claims, demands and judgments for damages arising out of or from any injuries or death to any person, or damage to property arising out of the use of the facility by the user.
6. The user shall follow all City ordinances and posted park rules not listed above.



Athletic Field Information

| Facility | Field Type | Reservations | Size | Lights | Temporary fencing | Pitchers' Mound |
|---------------------------|------------------------------|--------------|-----------------|--------|-------------------|-----------------|
| Archie Blue Park | Softball Field | No | 215 ft outfield | No | No | No |
| Cameron Park | Kickball Field | No | 150 ft outfield | No | No | No |
| Godwin Stadium | Baseball Field | Yes | 350 ft outfield | Yes | No | Yes |
| Legion Stadium | Buck Hardee Baseball | Yes | 350 ft outfield | Yes | No | Yes |
| Legion Stadium | Main Field (artificial turf) | Yes | 350 ft X 200 ft | Yes | N/A | N/A |
| Legion Stadium | Back (practice) Field | Yes | 350 ft X 200 ft | Yes | N/A | N/A |
| Maides Park | Softball Field | Yes | 230 ft outfield | Yes | No | No |
| Olsen Park | Baseball Field (#1) | Yes | 300 ft outfield | Yes | Yes—200 ft | No |
| Olsen Park | Baseball Field (#2) | Yes | 300 ft outfield | Yes | Yes—200 ft | No |
| Olsen Park | Baseball Field (#3) | Yes | 300 ft outfield | Yes | Yes—200 ft | No |
| Olsen Park | Baseball Field (#4) | Yes | 300 ft outfield | Yes | Yes—200 ft | No |
| Olsen Park | Baseball Field (#5) | Yes | 300 ft outfield | Yes | Yes—200 ft | No |
| Robert Strange Park (MLK) | Baseball Field (#1) | Yes | 300 ft outfield | No | No | Yes |
| Robert Strange Park (MLK) | Baseball Field (#2) | Yes | 260 ft outfield | Yes | No | No |
| Robert Strange Park (MLK) | Baseball Field (#3) | Yes | 275 ft outfield | No | No | No |



Athletic Field Pricing

| Facility | Lights | Community Partnership | All Day Non Profit | All Day Competition/ Profit | 2 nd Day | Hourly w/ lights | Hourly w/o lights | User fees | Attendant fee |
|---|--------|-----------------------|--------------------|-----------------------------|---------------------|------------------|-------------------|----------------------------|---------------|
| Archie Blue Park Baseball/Softball | No | N/A | | First come, first served | | | N/A | N/A | N/A |
| Cameron Park T-Ball/Kickball | No | N/A | | First come, first served | | | N/A | N/A | N/A |
| Godwin Stadium Baseball/Softball | Yes | N/A | \$100 | \$150 | \$75 | \$35 | \$15 | N/A | N/A |
| Legion Stadium Main Field Football/Soccer | Yes | N/A | \$750 | \$1500 | Same | N/A | N/A | \$.50/\$1 Ticket surcharge | \$35/hr |
| Legion Stadium Back Field Football/Soccer | Yes | N/A | \$575 | \$700 | Same | N/A | N/A | \$.50/\$1 Ticket surcharge | \$35/hr |
| Legion Stadium Buck Hardee Baseball | Yes | N/A | \$475 | \$575 | Same | N/A | N/A | \$.50/\$1 Ticket surcharge | \$35/hr |
| Maides Park Baseball/Softball | Yes | Free | \$100 | \$150 | \$75 | \$35 | \$15 | N/A | N/A |
| Maides Park Football/Soccer | Yes | Free | \$100 | \$150 | \$75 | \$35 | \$15 | N/A | N/A |
| Olsen Park #1 Baseball/Softball | Yes | N/A | \$100 | \$150 | \$75 | \$35 | \$15 | \$.50/\$.75 | N/A |
| Olsen Park #2 Baseball/Softball | Yes | N/A | \$100 | \$150 | \$75 | \$35 | \$15 | \$.50/\$.75 | N/A |
| Olsen Park #3 Baseball/Softball | Yes | N/A | \$100 | \$150 | \$75 | \$35 | \$15 | \$.50/\$.75 | N/A |
| Olsen Park #4 Baseball/Softball | Yes | N/A | \$100 | \$150 | \$75 | \$35 | \$15 | \$.50/\$.75 | N/A |
| Olsen Park #5 Baseball/Softball | Yes | N/A | \$100 | \$150 | \$75 | \$35 | \$15 | \$.50/\$.75 | N/A |
| Robert Strange #1 Baseball | No | Free | \$100 | \$150 | \$75 | \$35 | \$15 | N/A | N/A |
| Robert Strange #2 Softball | Yes | Free | \$100 | \$150 | \$75 | \$35 | \$15 | N/A | N/A |
| Robert Strange #3 Softball | No | Free | \$100 | \$150 | \$75 | \$35 | \$15 | N/A | N/A |
| Field lining per occurrence (mid-event) | N/A | \$25 | \$25 | \$25 | \$25 | \$25 | \$25 | N/A | N/A |



Outdoor Basketball Courts

*Outdoor basketball courts are available on a first come, first served basis, and are not available for reservation.

| Park | Location | Number of Courts | Lights |
|---------------------|--------------------------|------------------|--------|
| Archie Blue Park | 1306 Stanley St | 1 | No |
| Beaumont Park | 101 Wayne Dr | 1 | No |
| Bicentennial Park | 206 N 5 th St | 2 | No |
| Cameron Park | 245 Southern Blvd | 1 | No |
| Empie Park | 3405 Park Ave | 2 | Yes |
| Kennedy Park | 2108 Plaza Dr | ½ | No |
| Maides Park | 1101 Manley Ave | 2 | Yes |
| Northside Park | 610 Bess St | 2 | No |
| Portia Hines Park | 400 N 10 th | 3 | No |
| Robert Strange Park | 401 S 8 th St | 2 | Yes |
| Tower Park | 910 Wooster St | 1 | Yes |